

Client's Name: _____
 Client's Address: _____
 Location: _____
 Date: _____ Start Time: _____ End Time: _____

Product: _____
 Fee: \$ _____ Deposit paid: \$ _____

Your first consultation is completely free as long as we can agree upon a mutually beneficial location..

Day of Coordination Services include:

- Unlimited phone and email communication
 - 2 hours on rehearsal night
- All day on wedding day (up until all formal moments at reception are complete)
 - Contact of vendors to confirm day-of details (week prior to wedding)
- Wedding day timeline, contact lists, and managing of all details from start to finish, keeping the big day on schedule
 - Schedule for your wedding party and family
- Coordinating wedding rehearsal and ceremony specifics (including altar arrangements if needed)
 - Management of wedding reception, including vendor direction
 - Acting as a middle man between bride, family, and vendors
 - Wedding Day Emergency Kit
 - Online Planning Tool

Partial Wedding Planning Services include:

- 1 Meeting and Unlimited phone and email communication
 - Up to 2 .5 hours on rehearsal night
- All day on wedding day (up until all formal moments at reception are complete)
 - Help in booking vendors
 - Negotiating vendor contracts
 - Advice on design
 - Contact of vendors to confirm day-of details (week prior to wedding)
- Wedding day timeline, contact lists, and managing of all details from start to finish, keeping the big day on schedule
 - Schedule for your wedding party and family
- Coordinating wedding rehearsal and ceremony specifics (including altar arrangements if needed)
 - Management of wedding reception, including vendor direction
 - Acting as a middle man between bride, family, and vendors
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Full Wedding Planning Services include:

- Up to 3 meetings and Unlimited phone and email communication
 - Up to 3 hours on rehearsal night
- All day on wedding day (up to 30 mins after grand exit to help with cleanup)
 - Vendor and venue selection (up to three venue visits together)
 - Month by month task list
 - Negotiating and finalizing vendor contracts
 - Design and decor help for all aspects of the event
 - Vendor contact throughout the process, including onsite meetings
- Wedding timeline, contact list and management of all details from start to finish, keeping the day on schedule
 - Schedule for your wedding party and family
- Coordinating wedding rehearsal and ceremony specifics (including altar arrangements if needed)
 - Management of wedding reception, including vendor direction
 - Acting as a middle man between bride, family, and vendors
 - Wedding Day Emergency Kit
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I certify that I am over 18 years of age and that I have the full legal right to execute this agreement.


I have read this release and am fully familiar with its contents.

Applicable Law

This contract shall be governed by the laws of the STATE OF TN and any applicable Federal law.

Signatures

Client's Signature _____



Printed Name _____

Printed Name JASON T. WARD

Address _____

Address 6311 Old Smithville Hwy S
Sparta, TN 38583

Phone _____

Phone 931 - 316 - 0758